### GEMPLER'S® TAILGATE TRAINING TIP SHEET® - No. 45

# **Know the Dangers of Substance Abuse**

Editor's note: Our Tailgate Training Tip Sheets are available in Spanish at www.gemplers.com.

### **KEY POINTS:**

- Substance abuse can result in serious health problems or even death.
- Help is available for people with substance abuse problems.
- Our substance abuse policy includes not allowing the use of alcohol or other drugs at work or during breaks.

**Note to trainer:** Follow this script or use it to help guide you through a 10- to 15-minute tailgate training session for your ag/hort workers. You may photocopy this sheet for your employees' personal use. However, it may not be published or sold.

### How substance abuse can hurt you

- Substance abuse or the abuse of alcohol or other drugs can result in serious problems, both at work and at home.
- Among those problems are:
  - impaired judgment, and the inability to follow safety instructions, both of which may result in accidents or injuries
  - reduced concentration, leading to poor job performance
  - loss of coordination, resulting in falls or other injuries
  - health problems, ranging from such short-term effects as headaches to long-term, severe health problems or even death
- Substance abuse often leads to family problems, including divorce, and could even cause you to lose your job.
- It can also lead to arguments with co-workers or supervisors, illegal activities such as theft to support a drug habit, or other violent behaviors.
- If you suspect that anyone here may have a substance abuse problem, there are resources in the community that you can call for help.

**Note to trainer:** Give trainees information on these resources. If you need more information, call the National Clearinghouse for Alcohol and Drug Information at 800/729-6686.

### Our policy on substance abuse

- 1. We don't allow the use of alcohol or other drugs at work, while on work assignments or during breaks.
- 2. We don't allow employees to come to work under the influence of alcohol or other drugs.
- 3. We prohibit the manufacture, sale or distribution of illegal drugs anywhere on our property.
- 4. We don't allow alcohol or other drugs to be stored on our property – including in lockers or personal cars or trucks.

**Note to trainer:** Talk with trainees about the consequences of violating these policies. Also tell trainees who they can talk to within your operation about a substance abuse problem.





Substance abuse may result in a loss of coordination and falls.



(Continued on back)

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### GEMPLER'S® TAILGATE TRAINING TIP SHEET® - No. 45 (CONTINUED)

## **Know the Dangers of Substance Abuse**

### **Know the warning signs**

- Anyone can have a substance abuse problem a co-worker, supervisor, manager, vendor, customer, spouse, child or friend.
- Substance abuse can be treated. One of the major problems, though, is that substance abusers often deny they have a problem. This results in a delay in getting help – or not getting help at all.
- Here are some signs that may indicate you or a co-worker has a substance abuse problem:
  - frequently missing work or other appointments
  - noticeable changes in job performance
  - drinking alcohol in the morning
  - feeling you need to take a drink or other drugs just to get through the day
  - regularly being late for work or leaving early
  - being short of money because it has been spent on alcohol or other drugs
  - needing more alcohol or other drugs than you did in the past in order to feel OK
  - not caring about your appearance or cleanliness
  - suddenly being very moody or short-tempered

### What to do

- Professional help is available to people with substance abuse problems.
- Help is also available through such support groups as Alcoholics Anonymous. Check the Yellow Pages of the telephone book under "Alcoholism" or "Drug Abuse."
- It's important to talk to your supervisor or another manager if you suspect you or someone else at work has a substance abuse problem. Getting help could save that person's life.

### Are there any questions?

**Note to trainer:** Take time to answer trainees' questions. Then review the Substance Abuse Do's and Don'ts.

### SUBSTANCE ABUSE DO'S AND DON'TS

#### DO:

- Be honest with yourself if you think you may have a substance abuse problem.
- Become familiar with the warning signs of possible substance abuse.
- Seek help if you think you or a co-worker may have a substance abuse problem.

#### **DON'T:**

- Drink alcohol or use illegal drugs on the job, while on a work assignment, or during a work break.
- Come to work drunk or under the influence of drugs.
- Hesitate to contact resources in the community about a possible substance abuse problem.



Substance abusers often find themselves short of money.



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