

Bridge - Pre-Departure Checklist

Marine Operations

Vessel Name	Date (12-DECEMBER-2020)	Print name of person completing checklist

Notify port at least 72 hours before arrival (some require 96 hours) to ensure vessel may be received.

NAVIGATION AND COMMUNICATIONS

<input type="checkbox"/>	All persons on board have had vessel orientations (SOLAS Ch III, Reg 19 Pt. 2.1, 2.2)
<input type="checkbox"/>	Crew list updated for voyage plan
<input type="checkbox"/>	Authorities notified of departure—all permissions/ authorizations to depart received
<input type="checkbox"/>	Necessary charts and publications available and updated (SOLAS V Reg. 27)
<input type="checkbox"/>	Flags for destination and alternates on board
<input type="checkbox"/>	Check day shapes (if applicable)
<input type="checkbox"/>	Check running lights, spot lights and indicator/ instrument panel lights (SOLAS V Reg.19)
<input type="checkbox"/>	Check bell, horn and whistle (46 CFR 131.505) (SOLAS V Reg.26) (33CFR 164.25(d))
<input type="checkbox"/>	Check that radios are working and set to correct frequencies
<input type="checkbox"/>	Test portable VHF radios
<input type="checkbox"/>	Test communications between bridge and engine room (SOLAS Ch5 Reg. 20 Pt. 2.3)
<input type="checkbox"/>	Turn on and test radars
<input type="checkbox"/>	Turn on and test AIS- ensure correct set-up
<input type="checkbox"/>	Test fathometer is working and settings are correct
<input type="checkbox"/>	Check that antennas, mast and rigging are in good condition and secured

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DOCUMENTATION

<input type="checkbox"/>	Log the draft in the Bridge log book. (46 CFR 131.510)
<input type="checkbox"/>	Check and log compasses are turned on and latitude settings for gyro are set correctly
<input type="checkbox"/>	Check and log that GMDSS is working properly
<input type="checkbox"/>	Check that port clearance and any other required documents are on board
<input type="checkbox"/>	Voyage plan completed, emailed to dpa@tdi-bi.com and in ship's log (SOLAS V Reg.34)
<input type="checkbox"/>	Check certs of all marine crew and add statement to logbook that "All marine crew have been found qualified and certified"-- signed by Master

STEERING AND PROPULSION

<input type="checkbox"/>	Test steering gear (SOLAS ChV Reg 26 Pt 1-2)
<input type="checkbox"/>	Once engines are running, check engine tachometers and gauges are working properly. Briefly engage clutch to see that they are responding. Check control air pressure.
<input type="checkbox"/>	Turn on steering system and test rudders and rudder angle indicator
<input type="checkbox"/>	Once bow thruster is started, rotate the head and test the clutch/ throttle

SAFETY

<input type="checkbox"/>	See EPIRB and SARTS in place and properly mounted for deployment
<input type="checkbox"/>	Flash lights and emergency lights are working properly. (46 CFR 164.25)
<input type="checkbox"/>	Check life rafts, life rings, strobes and smoke buoys in place, properly stowed (46 CFR 131.540)
<input type="checkbox"/>	Secure loose objects on bridge

BEFORE CAST-OFF

<input type="checkbox"/>	Dropped Objects Check- all departments and decks covered.
<input type="checkbox"/>	Be sure everyone who will be sailing is aboard and everyone not sailing has departed.

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<input type="checkbox"/>	Shore facilities disconnected, cables and hoses secured.
<input type="checkbox"/>	SWEEP FOR STOWAWAYS. (ISPS Code and Vessel Security Plan)
<input type="checkbox"/>	Secure all watertight doors and hatches.
<input type="checkbox"/>	Secure loose gear on all decks.
<input type="checkbox"/>	Secure winch and crane.
<input type="checkbox"/>	Gangplank is stowed, secured and all safety chains reconnected.
<input type="checkbox"/>	No loose lines, rigging cables hanging in water or over the side
<input type="checkbox"/>	No obstructions or floating debris around the vessel
<input type="checkbox"/>	Man all mooring lines- ensure they are wearing proper PPE
<input type="checkbox"/>	Lookouts in place
<input type="checkbox"/>	Notify the engine room

IMMEDIATELY AFTER CAST-OFF

<input type="checkbox"/>	Activate any radars- if in standby mode
<input type="checkbox"/>	Verify mooring lines are properly stowed

ONCE IN OPEN WATER

<input type="checkbox"/>	Secure anchor windlass for transit
<input type="checkbox"/>	Notify port authorities you are clear and set radios to standby frequencies

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