

## Chapter 4 Designated Person Ashore (DPA)

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### 1.0 Introduction

This chapter describes the individual or individuals that will serve as the company's Designated Person Ashore (DPA). The ISM code states that the responsibility of this person is "to ensure the safe operation of each ship and to provide a link between the company and those on board, as appropriate, should designate a person or persons ashore having direct access to the highest level of management."

Per the ISM Code, the responsibility and authority of the designated person includes monitoring the safety and pollution prevention aspects of the operation of each ship and to ensuring that adequate resources and shore-based support are applied, as required.

The DPA will be responsible for coordinating activities between the Director of Marine Operations, HSE manager, Compliance Officer, and ship's crew to ensure that the vessels operate safely and within international standards for safety and environmental protection.

The DPA will be assisted by the HSE manager and Compliance Officer in the areas of safety policies, SMM, safety training, and record keeping.

**During an emergency the DPA will be the first manager notified of a shipboard pollution emergency.** Should the DPA be unavailable he will designate an interim DPA and alternate arrangements will be made and communicated to the all concerned parties.

### 2.0 The Primary Responsibilities of the Designated Person

The DPA is primarily accountable and responsible for the following:

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- Interacting with the Port Captain, Port Engineer, Compliance Officer and Party Chiefs to ensure that the vessel has adequate equipment and supplies to conduct work safely in an environmentally sound manner
- Interacting with the crew to reinforce management’s commitment to their welfare, safe working conditions, vessel condition, training and logistic support
- Interacting with the president to keep him informed of the condition of the vessel and crew with respect to international standards of safety, health, and environmental protection
- Understanding the ISM code and the implication of vessel operations under it

### 3.0 Designated Person Ashore

The current designated person ashore is Roy Robbins. His contact information is:

**DESIGNATED PERSON ASHORE**

***ROY ROBBINS***

Office phone: 979-693-3446  
 24 hour phone: 817-253-3930  
[dpa@tdi-bi.com](mailto:dpa@tdi-bi.com)

The Alternate DPA is Dr. Les Bender. His contact information is:

**ALTERNATE DESIGNATED PERSON ASHORE**

***LES BENDER***

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 24 hour phone: 979-218-1101  
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