SMM and SOPs Revision Log

You will receive **Notices of Change** via e-mail to the vessel. **The First Mate is responsible for**:

1. **replying** to NOC e-mail to confirm the following steps have been completed:
2. **updating** the Revision Log,
3. **replacing** the outdated section with the new one and
4. **discarding** the outdated section.

NOC #	Date NOC Issued DD Month YY	Chapter or SOP	Summary	New Rev #	Updated by (Print Name)	This SMM updated on DD Month YY

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