



Fleet Memo #10: USCG forms 2692A & 2692B for marine accident, injury or death

These forms are to be used to report a marine accident, injury or death on board a U.S. flagged vessel. They can be found in the Ship Web Pages on the Bridge Forms List page in the Various Other Documents table.

Form **2692 A** is to be completed if an accident, injury or death occurs within the navigable waters of the United States, territories or possessions or whenever an accident occurs on board a U.S. flagged vessel in any waters.

Instructions on when and how to complete are at the end of each form. If a question is not applicable, just print or type "NA" for non applicable. If the answer is not known and cannot be obtained, enter the abbreviation "UKN". If "NONE" is the answer, enter that into the space.

Basically, it should be completed and delivered or mailed as soon as possible to the Coast Guard Marine Safety Inspection Office nearest the location of where the accident occurred. If you are at sea at time of the accident then it is submitted upon arrival.

Form **2692 B** is to be submitted along with the 2692 A following a serious marine casualty, as can be seen in Section II of the form. The difference is that 2692 B only needs to be completed if there is a serious marine accident which will require drug and alcohol testing.

Please note that when an incident of this nature occurs, alcohol breath tests and drug testing of the individuals involved in the incident are to be taken as soon as possible. The results of the tests are to be recorded in Section III, blocks 15 and 16. The laboratory completing the testing should be identified in block 17. Block 22 requires additional remarks. As there is probably not enough room there to write them within this space, attach additional paper to the form as necessary. If not able to obtain specimens from the individual(s) or they would not submit to testing this should be noted in the remarks section.

Hope you never have to use this, but if something happens you need to report it as required. Good luck and stay Safe.

Pat Fallwell

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