



Please print and post at your vessel/ facility for all employees to view

Fleet Memo #41: New Ship Web Pages 14.8

The new ship web pages should be activated on all your vessels by tomorrow morning. There are some significant changes you need to be aware of. The first is that the electronic copy of the **SMM is no longer on the web pages**. A separate link to an Internet based site has been created so the electronic SMM can be kept current at all times. Changes to the SMM will be updated on the Internet at the same time they are sent to the fleet. The link to the new site is located at the top of the home page in the “Links to Internet” table.

The “**SMM Forms Only**” page is now called the “**TDI Forms/ Permits**” page and contains all of the forms with a few new ones. **TDI Standard Voyage Plan, Engineer’s and Master’s Handovers are now on Revision #5**. Start using the newest forms immediately and delete older revisions from your laptops and files. The **Medical Declaration** form (use on every voyage for every person on the vessel) has been added.

There are two new PowerPoint presentations: “**How to Conduct a JSA**” and “**Safety at Sea- Rev Aug 2014**”. There is a new video on how to conduct a ring test on grinding wheels.

Pages and documents that were a little difficult to find were added to the main menu: Plasma Rope, Plasma Break Test records, Winches page, Who to Call list and TDI Group E-mail Contacts.

The Party Chief page has new forms: The Medevac Drill form, Fire drill form explaining PC responsibilities, Intro to TDI Systems, Party Chief Deliverables list, guides for Doctor and Dentist visits in port, Recordables training worksheet and ISOS Emergency medical contact number with TDI account # and an updated acronyms list.

Bridge page now has a direct link to the current standard voyage plan and a copy of the Watchkeeper Software user guide. Please contact shannonsmith@tdi-bi.com to advise of any broken links or other issues.